

TRAVEL EXPENSE REPORT

Children's Hospital Boston



Please refer to Children's Hospital Travel Policy stored under Intranet/Workspace/Finance/Travel Policy, which has guidelines that apply to all business travel.

Traveler Name	Jennifer Zuk		Employee ID #	[REDACTED]	Ext.	5-0400
Mailing Address	[REDACTED]					
City	Carle	State	MA	Zip	01741	
Department	Developmental Med		Position	Research Asst.		
Purpose of Trip	CNS meeting in Chicago					
Destination	Chicago, IL		Date of Departure	3/31	Date of Return	4/3
(City / State / Foreign Country)						
EXPENSES (Please attach original receipts & itemized bills)			Paid by Employee		Prepaid by Hospital	
Transportation - Air - Between _____ and _____ Round trip <input type="checkbox"/> Yes <input type="checkbox"/> No			\$		\$	
Airline Ticket Class: _____			557.20			
Other (specify) _____						
Lodging (specify gratuities) _____						
Meals (actual cost up to daily maximum)						
Seminar / Meeting fees CNS meeting			125.00			
Other expenses (itemize ground transportation, etc.)						
CNS meeting cost			65.00			
Traveler's Signature [REDACTED]			Date	4/1/12	Total Expenses	\$ 747.20
[REDACTED]					Total Authorized	\$ 747.20
[REDACTED]					Grand Total Trip Expense (Prepaid & Paid by Employee)	\$ -
[REDACTED]					Less: Advance Received / Prepaid	\$ -
[REDACTED]					Amount Due to/from Employee	\$ 747.20

CHARGE TO:

BUSINESS UNIT (GENFD, IDEFD, RSTFD, MEDCR, WALMC)	ACCOUNT	DEPT. ID	PROJECT ID	PRODUCT	AMOUNT
RSTFD	715010	41240	70289	01	\$ 747.20

APPROVALS

If this travel is being charged to a sponsored research fund or other grant, contract or written agreement, the PI's or authorized administrator's approval signature is certification that the traveler has worked on this project and that the trip is appropriate to the project.

	SIGNATURE	PRINT LAST NAME	EMPLOYEE ID # 6 DIGIT	DATE
Manager				
Director				
Vice President				
Restricted Funds (RSTFD/IDFED)	[Signature]	GAA8	127618	4/5/12

03870 2/08 25PKG

290600380000550001

www.citicards.com

Account Member . Member Since 2007

Account Number *****8101

Account Activity
Jan 07-Feb 07, 2012

Customer Service
BOX 6500
SIOUX FALLS, SD 57117

cit

Minimum Payment Due:	New Balance:
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\$22.00

Payment Due Date:

03/03/2012

Late Payment Warning: If we do not receive your minimum payment by the date listed above, you may have to pay a late fee of up to \$35 and your APRs may be increased up to the variable Penalty APR of 29.99%.

For information about credit counseling services, call 1-877-337-8187.

Summary of Account Activity

Previous Balance	
Payments	
Other Credits	-\$0.00
Purchases	
Cash Advances	+\$0.00
Fees Charged	+\$0.00
Interest Charged	+\$0.00
New Balance	

Past Due Amount	\$0.00
Amt. Over Credit Limit	\$0.00
Credit Limit	\$6,000
Available Credit	\$4,508
Cash Advance Limit	\$1,200
Available Cash Limit	\$1,200
Statement Closing Date	02/07/2012
Days in Billing Cycle	32

Extra Cash from Citi

extracash.citi.com

Extra Cash from Citi Member ID 8648-15763898

Extra Cash transferred to your Extra Cash from Gift Account: **149.15**

Full details can be found in the Extra Cash from Citi Summary section of this statement.

Payments, Credits and Adjustments

Sale	Post	Description	Amount
	01/30	PAYMENT THANK YOU	

Standard Purchases

[illegible]

Hi Kristine!

Here are my credit card statements
with all the purchases I made for
the Cognitive Neuroscience Society
meeting for reimbursement: the flight, our business
(Chord and I), submission costs, and
attendance cost.

Thanks Jimmy

Credit Limit
Available Credit
Cash Advance Limit
Available Cash Limit
Statement Closing Date
Days in Billing Cycle

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...contact us.

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contact us.

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290800380000550002

Citi® Platinum Select® Card

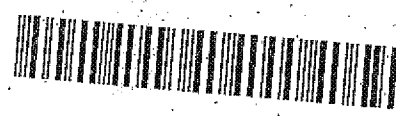


How To Reach Us
1-800-950-5114

Customer Service
BOX 6500
SIOUX FALLS, SD 57117

Access your account online:
www.citicards.com

Account Number ***** 8101



Standard Purchases (cont'd)

Sale	Post	Description	Amount
02/06	02/06	PAYPAL *CNS MEETING 402-935-7733 CA	125.00

Fees

Sale	Post	Description	Amount
		TOTAL FEES FOR THIS PERIOD	0.00

Interest Charged

Post	Description	Amount
	TOTAL INTEREST FOR THIS PERIOD	0.00

2012 Totals Year-to-Date

Total Fees charged in 2012	\$0.00
Total Interest charged in 2012	\$0.00

Interest Charge Calculation

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

Type of Balance	Annual Percentage Rate (APR)	Balance Subject to Interest Rate	Interest Charge
PURCHASES			
Standard Purch	19.990%	\$0.00 (D)	\$0.00
ADVANCES			
Standard Adv	25.240% (V)	\$0.00 (D)	\$0.00

Extra Cash from Citi Summary

Extra cash earned this period	Extra cash adjustments this period	Total Extra Cash Earned This Period	Extra cash to go
149.15	0.00	149.15	

For complete program details, your most current Extra Cash balance and ways Extra Cash earned, visit the Extra Cash from Citi website.

You may pay all or part of your account balance at any time. However pay, by the payment due date, at least the minimum payment due.

Our records show home phone 978-369-1411. If incorrect, please update account online at www.citicards.com or call us at 1-800-950-5114 to let

Good news! Your last year's Annual Account Summary is now available request online. Go to Account Online and on the Account Activity tab, click "Account Activity" in the drop-down menu. On the Account Activity page, click "Request an Annual Account Summary" at the bottom of the page, and click Request button. A notification email will be sent in 24-48 hours when your summary is available to view and download online.

Please be sure to pay on time. If you submit your payment by mail, we will mail it no later than 02/25/2012 to allow for enough time for regular mail delivery.

Information for Massachusetts Residents: Notice of Important Rights. You have the right to make a written or oral request that telephone calls regarding your account be made to you at your place of employment. Any such oral request will be honored for only ten days unless you provide a written confirmation of the request, postmarked or delivered within seven days of such request. You may terminate this request by writing to the creditor.

check.
you

With this offer
these checks.

Citi cards
loans and save
life with one

deposit it into
use the money
for repairs and
old bills.

checks,
interest!



03870 2/08 25/PKG

290603110000530001



Citi® Platinum Select® Card



Account Activity
Oct 08-Nov 07, 2011

How To Reach Us
1-800-950-5114

Customer Service
BOX 6500
SIOUX FALLS, SD 57117

www.citicards.com

Account Member Member Since 2007
JENNIFER M ZUK

Account Number 4128 0039 3785 8101



Minimum Payment Due:	New Balance:
\$20.00	

Payment Due Date:
12/03/2011

Late Payment Warning: If we do not receive your minimum payment by the date listed above, you may have to pay a late fee of up to \$35 and your APRs may be increased up to the variable Penalty APR of 29.99%.

For information about credit counseling services, call 1-877-337-8187.

Summary of Account Activity

Previous Balance	\$70.00
Payments	-\$70.00
Other Credits	-\$0.00
Purchases	+\$649.80
Cash Advances	+\$0.00
Fees Charged	+\$0.00
Interest Charged	+\$0.00
New Balance	\$649.80

Past Due Amount	\$0.00
Amt. Over Credit Limit	\$0.00
Credit Limit	\$6,000
Available Credit	\$5,350
Cash Advance Limit	\$1,200
Available Cash Limit	\$1,200
Statement Closing Date	11/07/2011
Days in Billing Cycle	31

Extra Cash from Citi

extracash.citi.com

Extra Cash transferred to your Extra Cash from Gift Account: **64.98**

Full details can be found in the Extra Cash from Citi Summary section of this statement.

Payments, Credits and Adjustments

Sale	Post	Description	Amount
	10/22	PAYMENT THANK YOU.	-70.00

Standard Purchases

Sale	Post	Description	Amount
10/07	10/08	CHUMNEY MCM200654 WALTHAM MA	316
10/07	10/08	CHUMNEY MCM200654 WALTHAM MA	415
10/07	10/08	CHUMNEY MCM200654 WALTHAM MA	409
10/07	10/08	CHUMNEY MCM200654 WALTHAM MA	142.51
10/07	10/08	CHUMNEY MCM200654 WALTHAM MA	121.46
10/07	10/08	CHUMNEY MCM200654 WALTHAM MA	450
11/01	11/01	COGNITIVE NEUROSCI SOC 530-297-4653 CA	25.00
11/01	11/01	PAYPAL *CNS MEETING 402-935-7733 CA	40.00
11/01	11/02	CHUMNEY MCM200654 WALTHAM MA	20.00
11/01	11/02	CHUMNEY MCM200654 WALTHAM MA	58.00
11/01	11/02	CHUMNEY MCM200654 WALTHAM MA	10.00

Fees

Sale	Post	Description	Amount
		TOTAL FEES FOR THIS PERIOD	0.00

**You get the great rate with these checks,
no matter how you use them.**

You can use the **checks on the last page** of this statement to pay other creditors, or make a check payable to yourself to use the money any way you choose.

You can also pay other creditors online at balancetransfer.citicards.com or by calling us at 1-866-765-4186.



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